

TEACHING LOCATION APPLICATION

Wis. Stats. 38.50 (1) (g)
Form EAB 1.08 (Rev.11/15)



STATE OF WISCONSIN
EDUCATIONAL APPROVAL BOARD
431 CHARMANY DRIVE, SUITE 102
MADISON, WI 53719
(608) 266-1996

Wis. Stats. 38.50 (7) (g) requires all private postsecondary schools, not otherwise exempt, to obtain approval from the Educational Approval Board (EAB) upon the addition of a teaching location. Complete and sign this form and submit all required attachments with the appropriate fees to the address above. The fee for each additional teaching location is \$200.

I. GENERAL SCHOOL INFORMATION

Name of School:

Name of Location:

Address:

City:

State:

Zip Code:

II. TEACHING LOCATION INFORMATION

Describe the type of building where instruction will take place. Include the general purpose of the building (commercial, retail, hotel/motel) and list other tenants. State the approximate age and original purpose of the building. Describe any changes to the original building (additions, remodeling, etc.) and give the approximate completion dates:

Specify room name(s) or number(s) the school will use.

III. REQUIRED DOCUMENTATION INFORMATION

Attach the following to this document:

1. A copy of the Certificate of Occupancy, which your local unit of government issues for the space the school is using for instructional purposes; and
2. A copy of the current Fire Inspection Report (inspected within the last six months with no violations or re-inspected within the last six months with previous violations now corrected).

IV. AUTHORIZATION AND CERTIFICATION

I hereby certify that the information contained on this form and any attachments to the form is true and correct to the best of my knowledge.

Signature of Authorized School Official:

Print or Type Name and Title of Authorized School Official:

Date: